

On the Job Training – Agreement for Placement form

To:

**Institute Training Institute
Jalan Bukit Panchor,
14300 Nibong Tebal
(Attn: Encik Halaim Hashim)
Tel: 04-595 6000 Fax: 04-595 6006**

AGREEMENT FOR PLACEMENT OF STUDENT UNDERGOING ON JOB TRAINING (OJT)

(Name /Address of Company): _____

Name of contact person: _____

Position: _____

Telephone No.: _____ Fax No. : _____

On behalf of this company we hereby * agree/disagree to accept your trainee undergo OJT at our company.

2. The company also AGREE/DISAGREE to provide additional benefits as follows:-

<input type="checkbox"/>	Lodging	<input type="checkbox"/>	Allowance RM_____ per day/month
<input type="checkbox"/>	Transportation	<input type="checkbox"/>	Others: _____

3. Company Rules (if applicable): _____

Signature & Company's Official Stamp

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